

CLAY School

Clay Joint Elementary School District

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One community, One goal; To exceed expectations!

BOARD OF TRUSTEES

MEETING Minutes

April 1, 2025, 4:00 p.m.

Clay Elementary Office Board Room

1.0 Called to Order: President Jeff Boldt called the meeting to order at 4:00pm.

2.0 Attendance:

2.1 Members Present: Jeff Boldt, JR Shepard, Kyle Harrell, Judi Szpor

2.2 Members Absent: None

2.3 Guests None

3.0 Flag Salute and Invocation:

Superintendent led the flag salute and JR led in the invocation.

4.0 Adoption of Agenda

Kyle moved to adopt. JR seconded. 3 ayes. Motion carried.

5.0 Minutes:

5.1 [March 4, 2024 Regular Board Minutes](#)

JR moved to approve the March 4 minutes. Kyle seconded the motion. 3 ayes. Motion carried.

6.0 Public Comments: None

7.0 Superintendent's Report

- Taste testing for from new possible vendor for lunch and breakfast next year
- CAASPP awards assembly
- CAASPP Testing begins
- KHS Registration happened for 8th graders
- Graduation - JR will present this year 2025. Harrell next year, 2026
- Teacher and Employee of the Year
- Superintendent Schedule for next few weeks

**BOARD OF TRUSTEES: Jeffrey Boldt, John Robert Shepard, Kyle Harrell
Judith Szpor, Superintendent/Principal**

8.0 Correspondence:

Incoming:

8.1 [FCSS CEA Waiver Approval for 23-24 Audit Finding](#)

8.2 [Closure of Department of Education Notice](#)

8.3 [LCAP Public Hearing Notice](#)

Hearing on the 3rd, regularly scheduled board meeting and the
Approval on the 10th at 9:00 am

Outgoing:

9.0 Information Items:

Enrollment:

9.1 [Current Enrollment:246 Students](#)

9.2 [Projected Enrollment 2025-2026](#)

Business:

9.3 Update on Local Control Accountability Plan

9.4 [Student Events: CAASPP Awards- March 28](#)

Curriculum and Instruction:

9.5 [Review LCAP Actions, Goals and Surveys.](#)

Facilities

9.6

- [Internet provider information as presented by Director of MOT Mr. Lehn](#)
- [Paint for MPB - summer project](#)

10.0 Moved to Close Session @ 6:22pm

Closed Session

11.0 Called to Order:

11.1 All Personnel; staffing for 2025-2026

- Discuss resignations
- Discuss new TK hire recommendation

**BOARD OF TRUSTEES: Jeffrey Boldt, John Robert Shepard, Kyle Harrell
Judith Szpor, Superintendent/Principal**

- Other personnel

11.2 Superintendent evaluation with Board

12.0 Closed Session Adjourned at 8:08pm

13.0 Reconvene for Public Session 8:09pm

Return to Open Session

14.0 Report on Closed Session Items

The board has stated that Superintendent Szpor has exceeded expectations and she has agreed to stay on as Principal/Superintendent and we discussed other matters involving personnel.

15.0 Action Items:

Business

- 15.1 Consider approval of Superintendent Evaluation and Contract
Kyle moved to approve. JR seconded. 3 ayes. Motion carried.
- 15.2 [Request approval of warrants \(March 5,7,14,19\) in their entirety](#)
JR moved to approve. Kyle seconded. 3 ayes. Motion carries.
- 15.3 [Request Approval of Kindergarten Blinds Purchase](#)
Kyle moves to approve. JR seconded. 3 ayes. Motion carried.
- 15.4 [Consider Declaration of Need for Fully Qualified Educators 2025-26](#)
JR moved to approve. Kyle seconded. 3 ayes. Motion carried.
- 15.5 Request Approval of 25-26 Salary Schedules:
[Certificated](#), [Classified Part-Time](#), [Classified Full Time](#), and [Stipends](#)
Kyle moves to approve with the stipulation that we have money for the stipends. JR seconded. 3 ayes. Motion carried.
- 15.6 Request approval of recommended Certificated and Classified contracts as written
JR moved to approve all certificated and classified contracts presented. Kyle seconded. 3 ayes. Motion carried.
- 15.7 Request approval of Personnel recommendations from closed session
Kyle moves to accept the resignation of Curtis Lehn as Director of MOT. JR

**BOARD OF TRUSTEES: Jeffrey Boldt, John Robert Shepard, Kyle Harrell
Judith Szpor, Superintendent/Principal**

seconded. 3 ayes. Motion carried.

Kyle moved to accept the resignation of Libby Miller as intervention aide/bus driver JR seconded. 3 ayes. Motion carried.

15.8 [Request approval of Board Resolution 04012025-15.8: Fund Transfer Request](#)

Kyle moved to approve. JR seconded. 3 ayes. Motion carried.

15.9 [Request approval of New Internet Service Provider Contract with Kingsburg Media Foundation](#)

JR moved to approve. Kyle seconded. 3 ayes. Motion carried.

15.10 [Request approval of Proposal from Willems Painting- Various Projects](#)

Kyle moved to approve the auditorium and west entry way only as items to paint. JR seconded. 3 ayes. Motion carried.

15.11 Request approval of new hire for TK/K afternoon Aide position

JR moved to approve the hire of Briana Simpson as the TK/K aide. Kyle seconded the motion. 3 ayes. Motion carried.

16.0 Next Meeting: Tuesday, May 7, 2024 at 4:00 p.m. in the Clay Elementary Office Board Room.

June LCAP hearing will be at regularly scheduled June 3rd meeting.

LCAP approval will be Tuesday June 10 at 9:00 am.

17.0 Meeting Adjourned: 8:25pm

Signed, Clerk of the Board