

CLAY School

Clay Joint Elementary School District

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One community, One goal; To exceed expectations!



BOARD OF TRUSTEES

MEETING Minutes

March 4 2025, 4:00 p.m.

Clay Elementary Office Board Room

1.0 Called to Order: President Jeff Boldt called the meeting to order at: 4:01pm

2.0 Attendance:

2.1 Members Present: Jeff Boldt, Kyle Harrell, JR Shepard, Judi Szpor

2.2 Members Absent: None

2.3 Guests: Brioni Boyajian

3.0 Flag Salute and Invocation

Superintendent lead in the Flag Salute

Jeff Boldt lead in the invocation

4.0 Adoption of Agenda

JR moved to adopt the agenda. Kyle seconded. 3 ayes. Motion carried.

5.0 Minutes:

5.1 [Consider approval of February 4, 2025 Regular Board Meeting Minutes](#)

JR moved to approve. Kyle seconded. 3 ayes. Motion carried.

6.0 Public Comments: None

7.0 Superintendent's Report

- Track Meet
- Van Update - 4th Transmission installed
- Cyber Security
- April 1st Training
- Teacher of the Year - Emily Rogalsky
- Employee of the Year - Sylvia Armendariz

8.0 Correspondence:

8.1 Incoming: 24-25 Printed Audit Reports from Borchardt, Corona, Faeth, and Zakarian

**BOARD OF TRUSTEES: Jeffrey Boldt, John Robert Shepard, Kyle Harrell
Judith Szpor, Superintendent/Principal**

Fresno County School Trustees Association Spring Meeting

Jeff out of town, JR and Kyle checking calendars.

Education Audit Appeals Letter

Board Governance Training

Kyle is checking calendar

8.2 Outgoing: New Year 2025 Parent Letter

Other Important Information

9.0 Information Items:

Enrollment:

9.1 Current Enrollment: 246 Students

9.2 Projected Enrollment 2025-2026

Curriculum and Instruction

9.3 LCAP Review and Student Survey Results

Business:

9.4 Facility updates

Septic Tank

Possible Professional Development and Learning Recovery Emergency Block Grant (LREBG) funds possibly coming in new budget

9.5 Student Events:

8th Grade Ski Trip - March 10

Jog A Thon - March 12

Trimester 2 Awards Assembly – March 14

Drama -Mary Poppins - April 3, 4, & 5

Spring Break - April 14 to April 21

10.0 Moved to Close Session 6:26pm

Closed Session

11.0 Called to Order:

11.1 Personnel - new position to follow TK law

**BOARD OF TRUSTEES: Jeffrey Boldt, John Robert Shepard, Kyle Harrell
Judith Szpor, Superintendent/Principal**

11.2 [Superintendent Evaluation Process](#), [Mid Year Superintendent Evaluation](#), [Superintendent Evaluation](#), in Preparation for April Evaluation

11.3 Other School Business - Follow up on requests from board
Parent concern

12.0 Closed Session Adjourned 6:44

13.0 Reconvene for Public Session

Return to Open Session

14.0 Report about Closed Session Discussed the mechanics of Superintendent evaluation and school climate which is excellent at this point in time.

15.0 Action Items:

Business:

15.1 [Request approval of the Second Interim Report by Brioni Boyajian Business Officer](#)
JR moved to approve the report. Kyle seconded. 3 ayes. Motion carried.

15.2 [Request approval of updates to Special Education Policies](#)
Kyle moved to approve the policies. JR seconded. 3 ayes. Motion carried.

15.3 [Request approval of Home-to School Transportation Plan](#)
Kyle moved to approve. JR seconded. 3 ayes. Motion carried.

15.4 [Request approval of warrants \(February 2, 7, 9, 14, 21, 23, 26\) in its entirety.](#)
Kyle moved to approve. JR seconded. 3 ayes. Motion carried.

15.5 [Request approval of 2025-26 School Calendar](#)
JR moved to approve. Kyle seconded. 3 ayes. Motion carried.

15.6 [Request Approval of Auditing Firm Engagement 24-25](#)
JR moved to approve. Kyle seconded. 3 ayes. Motion Carried.

15.7 [Request Approval of TK Aide Job Description](#)
Kyle moved to approve. JR seconded. 3 ayes. Motion carried.

16.0 Next Meeting: Tuesday, April 01, 2025 at 4:00 p.m. in the Clay Elementary Office Board Room.

17.0 Meeting Adjourned: 6:45pm

Signed, Clerk of the Board

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